DAILY MEAL COUNT EDIT WORKSHEET BY SITE – FOR YEAR-ROUND SCHOOLS WITH TRACKS

For each day, compare the free, reduced-price and paid total ***actual meal counts,*** (E), (H), and (K), with ***attendance-adjusted eligible*** (D), (G), and (J) ***for tracks in session.*** When daily free, reduced-price or total meal counts exceed the attendance-adjusted eligible figures, include a justification in the "Comments" section for number of meals claimed.

District/Agency Name (insert name before duplicating form):

Site:

Claim Month/Year (mm/yy):

(A)	(B)	Free			REDUCED-PRICE			PAID			
DATE	TRACKS IN SESSION	(C) ELIGIBLE	(D) ELIG x AF*	(E) MEAL COUNT	(F) ELIGIBLE	(G) ELIG x AF*	(H) MEAL COUNT	(I) ELIGIBLE	(J) ELIG x AF*	(K) MEAL COUNT	COMMENTS

***Use the national attendance factor (AF) for the current school year. As an effective management tool, the actual site AF may be used.**

EVALUATOR'S SIGNATURE:

DATE: